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Portfolio, Programme and Project Office (P3O®) is the latest guidance from the Office of Government Commerce.

This new offering - aligned to OGC's PRINCE2®, MSP™, and M_o_R® methodologies - brings together for the first time in one place principles, processes and techniques to facilitate effective portfolio, programme and project management through enablement, challenge and support structures.

These structures also bridge the gap between strategy/policy makers and the delivery arm of an organisation. P3 Offices may exist under several different names e.g., Portfolio Office, Centre of Excellence, Enterprise or Corporate Programme Office.

This support may otherwise be provided through a linked set of offices, both permanent (enabling/supporting business objectives and consistency of delivery) and temporary (enabling/supporting specific programmes and projects), providing a mix of central and localised services.

Available Training

AFA is offering exclusive post course support to all direct bookings on AFA open exam courses; our new and unique product gives you the opportunity to ask our accredited experts up to 5 programme management questions completely free of charge. We offer training at all levels;

Overview - To introduce the topics covered by the Office of Government Commerce's (OGC) Portfolio, Programme and Project Office (P3O) guidance.

Foundation - To cover the content of the P3O Foundation syllabus and to prepare delegates to take the Foundation exam on the last afternoon of the course.

Topics Covered - The following topics will be introduced:

- Business Case
- P3O Models
- P3O Lifecycle
- Function & Services
- Tools & Techniques
- Roles & Responsibilities

A limited number of places are available on our open courses (overleaf), please book early to avoid disappointment. AFA also has the capability to deliver tailored, in-house & short courses; contact us to discuss your needs.

Why AFA?

For ten years AFA has specialised in providing consultancy and training services predicated on the three Best Practice methods – PRINCE2® project management, MSP™ programme management and M_o_R® risk management. Our ethos is to work with client organisations, retaining existing robust processes and further developing them in line with Best Practice guidance. Training events are also tailored to suit the current level of understanding within an organisation; a pathway of progression can be offered to allow understanding and skills to improve and grow.

AFA consultants are pleased to undertake review and development activities when the Best Practice methods are updated. This allows us to feed real-life experience back into the guidance and to remain at the forefront of Best Practice thinking. AFA has two main advantages over larger consultancy and training organisations:

- We tailor our services to suit the client rather than relying on a set of 'products'
- We focus on the Best Practice methods rather than dabbling in many methodologies or offering a wide and disjointed range of training topics

2009 / 2010 Dates	Location	Overview (1 day)	Foundation (3 days)	Practitioner (5 days)
15 - 17 September	Cambridge	•	•	
03 - 05 November	London	•	•	
25 - 29 January	London	•	•	•

Please see our website for latest course dates, special offers, availability and booking

Course	Cost
Overview	£295+VAT
Foundation	£895+VAT
Practitioner	£1395+VAT

Costs include:

- OGC publication 'Portfolio, Programme and Project Office'
- Printed delegate notes
- Daytime refreshments
- Examination fees (if applicable)

The purpose of P3O

The purpose of the Portfolio, Programme and Project Office (P3O) guidance is to provide universally applicable guidance that will enable individuals and organisations to successfully establish, develop and maintain appropriate business support structures that will allow:

- Informed senior management decision making on strategic alignment, prioritisation, risk management, optimisation of resource etc, to successfully deliver their business objectives (portfolio management).
- Identification and realisation of business outcomes and benefits via programmes.
- Successful delivery of project outputs that enable benefits within time, cost and quality restraints.

The guidance will provide:

- An Introduction to P3Os - Discussing why, when and how to use P3O models including the difference between portfolio, programmes and project environments and their different requirements.
- Value - What value P3Os can bring to the organisation including a business case, funding models and performance measures.
- Model - An overview of the different P3O models with examples.
- Functions and Techniques - Details on the functions/services and techniques/tools used by units of a P3O model.

Contact

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